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Licensing Department  
Doncaster Metropolitan Borough Council  
PO Box 257  
The Council House  
DONCASTER  
DN1 1RN

Our ref PW/KB/SYC1-1-8/94

Your ref

28 October 2011

Dear Sir

**Bentley's, 44 Hallgate, Doncaster  
Application for Sexual Entertainment Venue Licence**

We act on behalf of Blackfriar Enterprises Limited, the operator of these premises and we are instructed to submit an application for the grant of a Sexual Entertainment Venue Licence in respect of the above named premises.

We are instructed by our client to request that the standard condition "A minimum one metre separation should be maintained between performers and customers during all performances" referred to under the Protection of Performers / Prevention of Crime and Disorder be excluded from the Premises Licence. We are of the opinion it is an unenforceable condition because we our client could inadvertently breach the condition.

Please find enclosed the following:

- 1 Notice of application
- 2 Cheque in the sum of £8,864.00
- 3 Layout plan of premises - plan drawing number 11.22/01
- 4 Location plan
- 5 Copy of premises licence
- 6 Bentley's House Rules
- 7 Bentley's VIP Booth Rules
- 8 Bentley's Flyers
- 9 Photographs of Bentley's
- 10 Challenge 21 Policy
- 11 Dancer's Contract
- 12 Dancers and Performers Welfare Policy
- 13 DPS/Duty Manager - Roles and Responsibilities
- 14 Customer Dispersal and Smoking Policy
- 15 Bentley's Drugs Policy
- 16 Fire Safety Risk Assessment
- 17 Annex A relating to Johnathan Frank Coles

- 18 Annex A relating to Samantha Atalay
- 19 Annex A relating to Louise Rodgers
- 20 Copy of NCPLH Certificate for Samantha Atalay
- 21 Copy of NCPLH Certificate for Louise Rodgers

We confirm arrangements have been made to display a public notice on the premises and advertise the notice a local newspaper.

We should be obliged if you would acknowledge receipt of this letter and enclosures. If you require any further information, please contact Paddy Whur at this office.

Yours faithfully

*Woods Whur LLP*

**Woods Whur LLP**

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**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**  
**DONCASTER METROPOLITAN BOROUGH COUNCIL**  
 Schedule 3, Local Government (Miscellaneous Provisions) Act 1982

## Application for Grant of a Sexual Entertainment Venue Licence

### Notes to Applicant:

All questions must be answered unless otherwise stated.  
 If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.

I / WE HEREBY APPLY to the Doncaster Metropolitan Borough Council for the grant of a licence to use a premises as a Sexual Entertainment Venue.

### A. THE APPLICANT

<b>Q1</b>	<b>Is the Applicant:</b>		
	a. An individual?	<input checked="" type="checkbox"/>	Answer question 2
	b. A company or other corporate body?	<input type="checkbox"/>	Answer question 3 & 4
	c. A partnership or other unincorporated body?	<input type="checkbox"/>	Answer question 5

<b>Q2</b>	<b>Answer only where the applicant is an individual.</b>	
	Full Name of the Applicant	Johnathan Frank Coles
	Applicants permanent private address	181 Oakwood Lane Leeds LS8 2PB
	Occupation (during preceding six months).	Bar owner and commercial property site finder
	Telephone No.	07931312880
<b>You need to complete Annex A. Now go to question 5</b>		

<b>Q3</b>	<b>Answer only if the Applicant is a company or other corporate body.</b>	
	Full Name of the Applicant	
	Applicant's trading address	
	Applicant's registered address (if different)?	
	What is the registered number of the Applicant?	
	Has the Applicant previously been known by any other name, and if so, what?	



	What are the full names of the Directors and Company Secretary?	
	Are any persons responsible for the management of the Applicant other than the Directors and Company Secretary? If so, state their names	Yes [ ]      No [ ]
	For all persons with a shareholding greater than 10% in the Applicant state the names, and registered address where it is a body corporate of all persons and their percentage shareholding at the date of application.	
	For any body corporate with a shareholding holding greater than 10% in the Applicant, state the names of its Directors and Company Secretary.	
<b>All individuals named above need to complete Annex A. Now go to question 5</b>		

<b>Q4</b>	<b>Answer only if the Applicant is a partnership or other unincorporated body:</b>	
	Full Name of the Applicant	
	Applicants trading address	
	What are the names, of the Applicants Partners?	
	Are there persons responsible for the management of the Applicant other than the Partners? If so, state their names.	
	Has the Applicant previously been known by any other name, and if so, what?	
<b>All individuals named above need to complete Annex A. Now go to question 6</b>		

<b>Q5</b>	Will the business for which a licence is sought be managed by or carried on for the benefit of a person other than those already mentioned in answer to Q2 to Q4 above. This includes third parties such as funders and suppliers where the arrangements are not on normal arms length commercial terms or any persons who may share in the profits.	Yes [ ]      No [x]
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If the answer is yes, state their name(s). If a body corporate body, state their place of registration and registered number, and the name(s), of all Directors, the Company Secretary and those with a greater than 10% shareholding.	
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**All individuals named above need to complete Annex A. Now go to question 6**

<b>Q6</b>	Has any body corporate or unincorporated named in Q3 to Q5 above:		
	<ul style="list-style-type: none"> <li>• Ever been convicted of a criminal offence, issued with a caution, or bound over to be of good behavior?</li> <li>• Ever had a grant or renewal application for a sex shop, sex cinema or sexual entertainment venue licence refused or such licence revoked?</li> <li>• Ever been the subject of insolvency proceedings?</li> </ul>	Yes [ ]	No [x]
		Yes [ ]	No [x]
	<ul style="list-style-type: none"> <li>• If Yes please provide full details including dates (this can be done on a separate piece of paper).</li> </ul>	Yes [ ]	No [x]

Note: Question 6 does not apply to individuals as they are required to answer similar questions in Annex A.

<b>Q7</b>	Does the Applicant have a trading name different from that given in answer 2, 3 or 4 above? If so, state the trading name.	Trading name and address is Bentleys, 44 Hallgate, Doncaster, South Yorkshire, DN1 3NR
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<b>Q8</b>	Does the Applicant operate any other sex shop, sex cinema or sexual entertainment venue in Doncaster whether licensed or not?	Yes [ ]	No [x]
	If so, state the name, address and type(s) of sex establishment (e.g. sex shop, sex cinema, sexual entertainment venue).		

**Notes to Applicant:**

**Each of the individuals named in Questions 2, 3, 4 and 5 must complete a copy of the form attached at Annex A to this application.**

**These form part of the application and must be submitted with this application. If not, the application will not be regarded as complete and will not be processed. It will be rejected if not made complete within seven working days of receipt.**

## B. THE PREMISES, VEHICLE, VESSEL OR STALL

<b>Q9</b>	Is this application in respect of:	Premises	<input checked="" type="checkbox"/> Go to Question 11
		Vehicle	<input type="checkbox"/>
		Vessel	<input type="checkbox"/>
		Stall	<input type="checkbox"/>

<b>Q10</b>	<b>Answer only where the application is for a vehicle, vessel or stall</b>	
	Give a description and state all locations where the vehicle / vessel / stall is proposed to be located during use as a sexual entertainment venue. If moving please describe the route to be taken and any places where it will be stationary.	N/A
<b>Now go to question 12</b>		

<b>Q11</b>	Postal address of premises: Bentleys 44 Hallgate	
	Post Town: Doncaster	Postcode: DN1 3NR
	Telephone Number: 07931312880	Email Address: john@blackfriar-enterprises.co.uk

For Q12 to Q17 reference to premises should be taken to include vehicle, vessel or stall as appropriate.

<b>Q12</b>	Is the whole of the premises to be used as a sexual entertainment venue?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	If not, state the use of the remainder of the premises		
	State the names of those who are responsible for the management of the remainder of the premises		

<b>Q13</b>	State the nature of the Applicant's interest in the premises.	a.	Owner	<input type="checkbox"/>
		b.	Lessee	<input checked="" type="checkbox"/>
		c.	Sub-lessee	<input type="checkbox"/>
	If the Applicant is a lessee or sub-lessee, state:			
	(i) the name and address of the landlord	Lazarus Properties, 3 Lazarus Court, Bradford Row, Doncaster, South Yorkshire, DN1 3NF		

	(ii) the name and address of the superior landlord (if any)	N/A
	(iii) the amount of the annual rental	£52,000.00
	(iv) the length of the unexpired term	14 years
	(v) the length of notice required to terminate the tenancy	None

<b>Q14</b>	State the current use of the premises	Gentleman's Club
	Is there planning permission for the premises (or any site where a vehicle, vessel or stall is to be placed) which covers use as a sexual entertainment venue?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	If so, state the date of the planning permission	Premises have had planning permission since the early 1980's.
	If not, state whether and why the use as a sexual entertainment venue is lawful, e.g. because there is a certificate of lawful use, give full details.	

<b>Q15</b>	Are the premises licensed under any other Act, e.g. the Licensing Act 2003?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Provide full details:	
	(i) Legislation	Licensing Act 2003
	(ii) Premises Licence Holder	Johnathan Coles
	(iii) Designated Premises Supervisor	Johnathan Coles
	(iv) Licence number	PREN703
	Does the Applicant intend to obtain or vary a licence under any other Act?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Provide full details:	
	(i) Legislation	N/A
	(ii) Type of application	
	(iii) Licence number	

<b>Q16</b>	Is customer access to the premises:	Directly from the street or a public thoroughfare? <input checked="" type="checkbox"/>
		From other premises? <input type="checkbox"/>
		Please provide details:



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	Is each customer access from the street to be supervised at all times the premises are open to the public?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If the answer is No give full details of proposed door controls and supervision:
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<b>Q17</b>	Are the premises, so constructed or adapted and laid out as to permit access to, from and within the premises (including WC facilities) for members of the public who are disabled?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If the answer is No give full details of proposals for affording such access:  The premises have disabled access but there are no disabled toilet facilities available since the premises opened in the early 1980's.
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<b>Q18</b>	Are the premises being used as a sex shop, sex cinema or sexual entertainment venue at the date of this application?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	If the answer is Yes, state the name and address of the body or person now operating the business.	Name:  Johnathan Frank Coles
		Address:  181 Oakwood Lane Leeds LS8 2PB

## C. MANAGEMENT OF THE BUSINESS

<b>Q19</b>	State the identity of the person who will be primarily responsible for the day to day management of the business at the premises.	Name: Johnathan Frank Coles
	Will that person be based at the premises and will the management	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

	of the business there will be his/her sole and exclusive occupation.	
	Which person(s) will be responsible for the day to day management of the business in the absence of the person named above.	Name: Mrs Samantha Atalay
		Name: Miss Louise Rodgers
	Confirm that the relief manager(s) or one of them will be based at the premises full time in the absence of the Manager.	Yes [ <input checked="" type="checkbox"/> ]    No [ <input type="checkbox"/> ]
You should ensure that any person listed in this question is also included in Q2 to Q5 above as appropriate.		

<b>Q20</b>	State all times at which the premises will be used as a Sexual Entertainment Venue			
	Day	Start	Finish	Please give further details here:  The premises have a premises licence under the Licensing Act 2003 to operate for 24 hours seven days a week.
	Mon	15:00	07:00	
	Tue	15:00	07:00	
	Wed	15:00	07:00	State any seasonal variations:
	Thur	15:00	07:00	
	Fri	15:00	07:00	Non-standard timings. Where you intend to use the premises at different times from those listed in the column on the left:
	Sat	15:00	07:00	
	Sun	15:00	07:00	

<b>Q21</b>	State proposals in respect of: (A plan of the exterior must be submitted)		
	Exterior Signage	Nature:	Sign staying "Bentleys Gentleman's Club"

		Size:	12 feet by 4 feet
		Images:	None
		Copy Supplied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Advertising	Nature:	None
		Size:	
		Images:	
		Copy Supplied:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Window Displays	Nature:	Signs for events and opening information.
		Size:	5 foot by 2 foot.
		Images:	No - text only.
		Copy Supplied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>Q21</b>	State any proposals for solicitation or advertisement of business in public areas (in doing so you should take account of the Council's Policy and the Standard Terms and Conditions that will apply to the licence if granted) :		
	Fliers	Images:	Yes
		Copy Supplied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Business Cards	Images:	No
		Copy Supplied:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Other	Images:	No
		Copy Supplied:	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Q22</b>	What means are to be taken to prevent the interior of the premises	
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	being visible to passers-by?	All windows are blacked out and it is impossible to see in. The entrance to the premises is lobbied and it is impossible to see in through there.
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<b>Q23</b>	<p>State what age restrictions are to be applied in respect of admissions, and how are these to be enforced.</p> <p>In answering, state what forms of identity will be accepted.</p>	<p>No one allowed in the venue if under 18 and challenge 21 is in place.</p> <p>Only photographic (passport or drivers licence) will be permitted. In addition photographic National Identification for foreign customers in line with the Home Office guidelines is permitted.</p> <p>A refusals log book is retained at the premises. All staff receive training and refresher training in relation to underage admission.</p> <p>There are prominent notices at the entrance in the premises highlighting the age limits and restrictions.</p>
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<b>Q24</b>	<p>State the arrangements for CCTV and for retention of recordings.</p> <p>In answering, state whether all public areas are to be covered by CCTV at all times the business is open and whether the feed from all cameras will be recorded.</p>	<p>A full 24 camera digital CCTV system is installed to the satisfaction of South Yorkshire Police. This system covers all public areas and operates at all times that the premises are open</p> <p>All images are retained for a period of 28 days. There is a monitor in a secure office facility capable of viewing all cameras. In addition there is a further monitor positioned on the main bar area supervised by a senior member of management.</p> <p>Staff will be trained in its use.</p>
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<b>Q25</b>	State whether the proposal is for full nudity (nudity is defined as per the Council's Policy).	Yes [x]    No [ ]
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	<p>Give full details of the nature of the entertainment.</p> <p>Lap Dancing</p> <p>Pole Dancing</p> <p>Stage Strip-tease</p> <p>Other</p>	<p>Full nudity</p> <p>Topless</p> <p>Topless</p> <p>N/A</p>
	<p>State whether arrangements are proposed for private booths or areas. If so, provide full details (highlighted on accompanying plans), including proposals for supervision of such areas.</p>	<p>The premises do have private booths. These are in a separate area. Next to the booth area is a security desk where a member of staff will be the dance manager. Payment and permanent supervision will take place from this position. In addition there will be constant management supervision in this area from members of staff and from SIA door supervisors.</p> <p>The booths are all 1,800 cm tall and therefore are open above this height. This allows for supervision. The front of each of the booths is open with a tied back curtain and voile. All booths will be covered by the digital CCTV system. As well as the physical position of supervisors in this area a CCTV monitor will be maintained behind the main bar where a member of senior management will have the booths in view. All staff will receive training in relation to the management of the boothed area and will receive refresher training in addition. The management desk in the booth area is highlighted on the attached plan and the CCTV cameras are positioned to the satisfaction of South Yorkshire</p>



		<p>police.</p> <p>The dancer manager is in possession of a two way radio and will monitor performances in the booth area. All dancers will receive a full induction covering the club rules (they will need to sign a personal record that they have undertaken the training) before commencing work.</p>
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<b>Q26</b>	<b>This question need not be answered in the case of renewals.</b>	
<b>A</b>	<p>State proposals for preventing nuisance to residents and businesses in the vicinity:</p> <ol style="list-style-type: none"> <li>1) None of the performers nor any of the entertainment provided will be visible from the outside of the premises.</li> <li>2) The licence holder will not display outside the premises photographs or other images which indicate that strip-tease or similar dancing takes place on the premises.</li> <li>3) Any person who appears to be under the influence of alcohol or drugs will not be admitted to the premises.</li> <li>4) A representative of the premise licence holder is a member of the local pub watch scheme and attends regular meetings.</li> <li>5) A lobby has been installed to the front entrance area with a reception desk window positioned within the lobby. This means it is impossible for anyone to see into the venue.</li> <li>6) There shall be no audible sounds/music from the outside of the premises.</li> <li>7) If there are any queues outside the premises the door supervisors will patrol the queues and ensure there is no noise nuisance emanating from queuing patrons. In practice this does not happen.</li> <li>8) A maximum of five people are allowed in the outside smoking area at one time.</li> <li>9) The fire doors at the premises will be closed at all times except for egress from the premises in an emergency.</li> <li>10) Prominent signs are placed around exit doors, requesting customers to leave the premises quietly and respect the local neighbourhood.</li> <li>11) When dancers leave the premises they will be escorted to their cars or taxi by another member of staff if they so wish.</li> <li>12) The premises licence holder works with a local taxi company to ensure that members of the public are called from the premises direct to the taxi when it arrives. Staff are trained in relation to this as part of the dispersal policy from the premises.</li> <li>13) There are no residential properties in the vicinity.</li> </ol>	



<p><b>B</b></p>	<p>State proposals for promoting public safety:</p> <ol style="list-style-type: none"> <li>1) Sufficient door staff will cover the premises.</li> <li>2) A digital CCTV system satisfactory to South Yorkshire Police is fitted at the premises.</li> <li>3) Toughened glassware shall be used at all times throughout the premises and the staff are trained in relation to removal of empty glasses/bottles from tables and the bar area.</li> <li>4) Receptacles will be provided for the disposal of glass and other sharp objects.</li> <li>5) Members of staff will be trained in first aid.</li> <li>6) Regular safety checks and risk assessments will be conducted at the premises in accordance with the current Health and Safety legislation and records will be available for inspection.</li> <li>7) The premise licence holder will comply with all reasonable requirements of South Yorkshire Fire and Rescue Service.</li> <li>8) The premise licence holder has a refusals log book.</li> <li>9) Challenge 21 notices are placed at the entrance to the premises and throughout the inside.</li> <li>10) A toilet attendant is employed at the premises on busier nights.</li> <li>11) An opening procedures book has to be signed by the doorman and management and retained in the log book. This is to ensure that the premises are compliant with all regulatory resumes before they open to the public.</li> <li>12) The unit is maintained to the highest standards and records are kept with regards to all maintenance work undertaken.</li> <li>13) The premise licence holder uses a nitenet radio.</li> <li>14) A full search policy is in operation in relation to the premises and all staff are trained and receive refresher training in relation to the search policy. Signs are also prominently displayed stating the above.</li> </ol>
<p><b>C</b></p>	<p>State proposals for preventing crime or disorder:</p> <ol style="list-style-type: none"> <li>1) There shall be no physical contact between customers and performers whilst performers are dancing, except for the placing of tokens in a garter or in the hands of a dancer at the beginning or end of dancing.</li> <li>2) Customers will remain seated whilst watching the performance.</li> <li>3) Nudity amongst performers shall be confined to the dance booths and VIP booths only and upon completion of a dance the dancer, performers, strip dancers must; -       <ol style="list-style-type: none"> <li>a) Ask the customers to leave the area immediately</li> <li>b) Dress themselves immediately.</li> <li>c) Dancers must not leave the dance area in a state of undress they must dress in accordance with club regulations.</li> </ol> </li> <li>4) Sufficient door staff will cover the entrance to the premises at any time whilst strip-tease/lap dancing entertainments are taking place. This will be constantly reviewed by the management along with risk assessments conducted at the premises.</li> <li>5) The dance manager is in possession of a two way communication and</li> </ol>



	<p>will monitor performances in the private booths.</p> <ol style="list-style-type: none"> <li>6) A digital CCTV system will be provided and maintained to the satisfaction of South Yorkshire police.</li> <li>7) Any person who appears to be under the influence of alcohol or drugs will not be admitted to the premises.</li> <li>8) Challenge 21 will be in operation at the premises.</li> <li>9) Toughened glassware shall be used at all times throughout the premises.</li> <li>10) Receptacles will be provided for the disposing of glass and other sharp objects and such receptacles will be situated in an area to which the public do not have access.</li> <li>11) Prominent signs are in place at the entrance to the premises saying that the premises are covered by CCTV. This is also evident within the premises and the dance booth area.</li> <li>12) The premise licence holder is an active member of pub watch.</li> <li>13) The premise licence holder has a nitenet radio.</li> <li>14) Prominent signs are in place throughout the venue including the entrance and dance booths, advising customers the clubs "code of conduct for customers".</li> <li>15) No offensive language will be tolerated.</li> </ol>
<p><b>D</b></p>	<p>State proposals for protecting children from harm:</p> <ol style="list-style-type: none"> <li>1) Nobody under the age of 18 will be permitted into the premises.</li> <li>2) Challenge 21 will be in place at the premises.</li> <li>3) The configuration of the entrance is such that no one outside the premises can see any activities taking place within the premises.</li> </ol> <p>This will ensure that none of the performers nor any entertainment provided will be visible from outside of the premises.</p> <ol style="list-style-type: none"> <li>4) The signage and branding of the premises will have no content which would or could cause offence.</li> </ol>
<p><b>E</b></p>	<p><b>Set out the system for training all staff in the Code of Practice for performance, and enforcing compliance. (Note: the Code of Practice must be attached to this form.)</b></p> <p>Johnathan Coles operates a thorough training schedule for employees, dancers/performers and outside contractors, focusing on Licence Conditionality, Health and Safety, Codes of Conduct and Company Policies. A "Training Log Guidance" is attached.</p> <p>Managerial staff performance is monitored via a "points" scoring system and if weak areas are identified they are re-visited with additional training. All levels of managerial staff employed by Johnathan Coles have a Personal Licence and/or a BII National Certificate for Designated Premises Supervisors.</p> <p>Staff performance is constantly monitored and training is provided in accordance with</p>

		<p>the Company's training program.</p> <p>A Dance Manager who is qualified and experienced in the industry will be employed at all times. They will have as part of their duties training of dancers/performers and monitoring and issuing guidance to them at all relevant times.</p> <p>All relevant training records are kept in house and copies are kept in the Head Office</p>
<p><b>F</b></p>	<p>Set out the system for notifying customers of the Rules for Customers, and for monitoring and enforcing compliance. <i>(Note: the Rules for Customers must be attached to this form.)</i></p>	<p>Codes of conduct for customers signs are prominently displayed at the entrance of the premises, on all tables and at the entrance of the dancing booths area. If these are removed they will be replaced this is part of the building sign off carried out before opening for each session that the premises are open to the public. Our SIA registered security staff are also trained to explain the house rules to arriving customers. Also, prominent signs are displayed around the unit to remind patrons of the CCTV coverage of the unit. Thorough training is provided to all members and levels of staff in relevance to the above.</p>
<p><b>G</b></p>	<p>Set out the system for monitoring compliance with the venue's Policy for Welfare of Performers. <i>(Note: the Policy for Welfare of Performers must be attached to this form.)</i></p>	<p>An experienced Dancer's Manager has been specifically recruited to monitor and maintain compliance with the venue's policy for welfare of performers. Additionally, all managerial staff are adequately experienced and trained to identify and resolve issues with regards to the above. Dancers/performers are also encouraged to come forward with ideas and thoughts that will improve working conditions. Training, guidance and</p>



		<p>advisory regular classes are also provided by the company free of charge.</p>
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<p><b>Q27</b></p>	<p>Set out any further information which you wish the authority to take into account.</p> <p>Include here any proposed conditions (you may attach a schedule of such conditions) or any reason relied upon to provide an exception to the authority's Sexual Entertainment Venue Policy or Standard Conditions (any such application will be referred to Licensing Sub-Committee for determination).</p> <p>We believe that the conditions attached to the premises licence under the Licensing Act 2003 and the standard conditions to be attached to the SEV Licence by the Local Authority will ensure that the premises will continue to operate in a way which promotes the licensing objectives and will continue to create a safe environment for all concerned.</p> <p>The premises licence holder has a structured management team with ongoing training for all staff.</p> <p>We enclose copies of certificates of all qualifications undertaken by key members of staff.</p> <p>Risk assessments have been prepared. The management ensure that all risk assessments and policies are undertaken by all members of staff through management debriefing sessions.</p> <p>The premise licence holder, wishing to portray a sophisticated image for the operation has adopted a "smart-smart casual" dressing policy with strictly no hoods, hats and sportswear.</p> <p>The premise licence holder is using a reputable SIA registered security company with excellent references and local knowledge.</p> <p>The premise licence holder has been involved in the industry since 1992 and having worked with different Council's as a DPS has always maintained excellent relationships with the Local Authorities and successfully and responsibly run similar units in the past.</p> <p>The premise licence holder will prominently display price charges with regards to drinks and private dancing as well as all relevant notices by the entrance of the premises to ensure customers full understanding of the club's offerings prior to them entering the unit they so choose.</p> <p>The premise licence holder maintains in perfect order the following policy books that ensure the smooth running of the business:-</p> <ol style="list-style-type: none"> <li>1. Opening/Closing Procedure Log Book (ensuring that the unit is safe to</li> </ol>
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- open for the staff and public).
- 2. Occupancy Record Log Book (ensuring that in case of emergency authorities are aware of the number of people in the unit).
- 3. Refusal Log Book for the door (ensuring a record is kept of all refused entry).
- 4. Incident Record Book (numbered and ensuring that all incidents are appropriately recorded for reference).
- 5. Accident Record Book (ensuring that all accidents are appropriately recorded for reference).
- 6. Security Company sign in/out Log Book (ensuring that all security staff are SIA registered with valid badges).
- 7. Refusal Log Book for the bar (ensuring that those refused service are noted and record kept).
- 8. Sign in Book for dancers/performers (ensuring that a record is kept for those dancers working on a night).
- 9. Weekly Rota System for dancers (ensuring that a schedule of the dancers working is available a week in advance).
- 10. Sign in/out book for staff (ensuring attendance and arrival/finish times are noted).
- 11. Full copy of the premises licence.
- 12. Health and Safety and Risk Assessment book.
- 13. Staff Training Book.

**NB; All of the above are available for inspection at any time by licensing officers from the Local Authority.**

The premise licence holder prominently displays the following notices:-

#### **Entrance/Reception**

- 1. CCTV coverage.
- 2. Drinks prices.
- 3. Dancers charges.
- 4. Part A of the premises licence.
- 5. DPS Authorisation form.
- 6. Security Company's Public Liability insurance.
- 7. Search policy.
- 8. Leaving quietly.
- 9. Challenge 21.
- 10. Dress code policy.
- 11. No smoking.
- 12. Nitenet/Pubwatch member.
- 13. Customers code of conduct.

#### **Bar Area**

- 1. Challenge 21.
- 2. Measures availability.
- 3. Credit card/debit card charges.
- 4. Drinks price list.

#### **On dance booths entrance**

- 1. Code of conduct for customers.
- 2. CCTV coverage.
- 3. Dance prices.

--	--



**Q28** Is there any information on this form which you do not wish to be seen by members of the public? If so, state which information and the reasons why you do not wish it to be seen.

No

<b>Q29</b>	<b>Please use the checklist below to ensure you have completed all parts of the application. Tick to confirm you have enclosed all of the required information documents:</b>
<p>I have made or enclosed payment of the fee.</p> <p>I have enclosed plans of the premises (scale 1:100) that detail all the relevant information including the designated performance areas, access and egress, etc.</p> <p>I have enclosed a site plan detailing the location of the premises (scale 1:1250) in relation to the surrounding area.</p> <p>I have enclosed drawings of the proposed front elevation as existing and as proposed (scale 1:50).</p> <p>I have enclosed a copy of any other licences for the premises.</p> <p>I have enclosed the Code of Practice and Disciplinary Procedure for Performers.</p> <p>I have enclosed the Rules for Customers.</p> <p>I have enclosed the Policy for the Welfare of Performers.</p> <p>I have enclosed a completed Annex A for all individuals named in questions 2 to 5.</p> <p>I understand and agree that I must send a copy of my complete application to the Chief Officer of Police no later than seven days after the date of the application.</p> <p>I understand that I must now advertise my application on or near the Premises for 21 days starting with the date of the application.</p> <p>I understand that I must advertise the application in a local newspaper within seven days after the date of the application and that a copy of the complete newspaper must be provided to the Licensing Authority in accordance with paragraph 10(8), Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.</p>	<p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p> <p>[✓]</p>
<p>Should the information provided in relation to this application form cease to be correct, or if there are any changes in the information provided in the application form between the date the application is submitted and the date it is determined, the Applicant must advise the Licensing Authority immediately. Failure to do so may result in any licence issued being revoked.</p> <p>I/we agree to notify the Licensing Authority should any of the information given in this application change.</p>	<p>[✓]</p>
<p>I declare that I have read and agree to abide by the standard conditions of a Sexual Entertainment Venue Licence made by Doncaster Council in accordance with Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 should my application be granted.</p>	<p>[✓]</p>

Applicants are informed that any person who, in connection with an application for the grant, renewal or transfer of a licence, makes a false statement which he knows to be false in any material respect or which he does not believe to be true, is guilty of an offence and liable, on summary conviction, to a fine not exceeding £20,000.

I/we certify to the best of my/our knowledge and belief that the information given in this application is complete and correct in every respect.

Name: JONATHAN COLES

Position in Organisation: DIRECTOR

Date: 28/10/11

Signature: [Handwritten Signature]

**Q30** Contact name (where not previously given) and postal address for correspondence associated with this application:

Address:

P M Whur  
Woods Whur LLP  
Devonshire House  
38 York Place

Postal Town: Leeds

Post Code: LS1 2ED

Telephone Number: 0113 234 3055

Mobile Number: 07738 170137

Email Address: paddy@woodswhur.co.uk

Please return the fully completed form and all attachments to:  
**Licensing Section,  
Council House,  
PO Box 257  
College Road,  
Doncaster,  
DN1 1RN**



# Public Notices

## Public Notices

### DONCASTER BOROUGH COUNCIL

#### VARIOUS ROADS CONISBROUGH/DENABY MAIN DONCASTER

#### PROHIBITION OF THROUGH TRAFFIC TEMPORARY ORDER 2011 THE ROAD TRAFFIC REGULATION ACT 1984 AS AMENDED BY THE ROAD TRAFFIC (TEMPORARY RESTRICTIONS) ACT 1991

NOTICE is hereby given that Doncaster Borough Council have made an Order under Section 14 of the Road Traffic Regulation Act 1984 as amended by the Road Traffic (Temporary Restrictions) Act 1991 because works are being or proposed to be executed on or near the roads and the effect of the Order will be to prohibit any vehicle from proceeding in those lengths of road at Conisbrough/Denaby Main in the Doncaster Metropolitan District as described in the Schedule to this notice on the dates referred to in the said Schedule.

Reason for closure: To ensure the safety of the public and the workforce whilst essential carriageway resurfacing works are undertaken.

NOTICE is also given that the alternative route for vehicles affected by the Order is as described in the Schedule to this notice. For further information ring Highway Network Management telephone number 01302 735128 (P0385).

The Order will continue in force up to and including the 3rd day of November 2012 or until the works which it is proposed to carry out in or near the said roads have been completed, whichever is the earlier.

#### SCHEDULE

**Locations**  
Entire length of carriageway and the parking areas of The Oval, Conisbrough.

<sup>1</sup>Version available for The Oval, Conisbrough.

<sup>2</sup>et, Denaby Main in its entirety between its junctions with <sup>3</sup>eed using Hill Top - Bolton Street.

### DONCASTER BOROUGH COUNCIL

NOTICE is also given that there is no alternative route for footpassengers affected by the Order. The order will continue in force until the 15th day of May 2012 or until the works which it is proposed to carry out in the said footpath have been completed, whichever is the earlier. If the works are not completed within the time stated the order may be further extended with the approval of the Secretary of State for Transport. (P0395)

#### SCHEDULE

#### Location

That length of Public Footpath No 19 at Thorne in the Doncaster Metropolitan District known as Moor Owners Footpath along the north bank of Boating Dike from grid reference 4716 7132 to its junction with Limberlost Farm at grid reference 4728 4130

#### VARIOUS ROADS BARNBURGH DONCASTER

#### PROHIBITION OF THROUGH TRAFFIC TEMPORARY ORDER 2011 THE ROAD TRAFFIC REGULATION ACT 1984 AS AMENDED BY THE ROAD TRAFFIC (TEMPORARY RESTRICTIONS) ACT 1991

NOTICE is hereby given that Doncaster Borough Council have made an Order under Section 14 of the Road Traffic Regulation Act 1984 as amended by the Road Traffic (Temporary Restrictions) Act 1991 because works are being or proposed to be executed on or near the roads and the effect of the Order will be to prohibit any vehicle from proceeding in those lengths of road at Barnburgh in the Doncaster Metropolitan District as described in the Schedule to this notice on the dates described in the said Schedule.

Reason for closure:- To ensure the safety of the public and the workforce whilst essential carriageway resurfacing works are undertaken.

NOTICE is also given that the alternative route for vehicles affected by the Order is as described in the Schedule to this notice.

For further information ring Highway Network Management telephone number Doncaster 735128 (P0383)

The Order will continue in force up to and including the 31st day of March 2011 or until the works which it is proposed to carry out in or

## Public Notices

### DONCASTER METROPOLITAN BOROUGH COUNCIL

#### PUBLICITY FOR PLANNING AND OTHER APPLICATIONS

Notice is given of applications made to the Council for planning permission. A copy of the applications, plans and other documents submitted can be inspected on the 'Public Access for Planning' webpage. Please log on to [www.doncaster.gov.uk](http://www.doncaster.gov.uk). On the Homepage under Popular Pages use the link to Planning Applications Online. You may submit comments on planning applications, in writing to the offices of Development and Planning or via Public Access until 25th November 2011 for all items, unless otherwise stated.

#### PUBLICITY FOR PLANNING AND OTHER APPLICATIONS TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) ORDER 2010 NOTICE UNDER ARTICLE 8 (4) (Publicity for Applications for Planning Permission involving major development)

Barn Adj Poplar Farm, High Street, Norton  
Change of use of barn to residential dwelling (being extension of time to previous permission 08/00533/COU granted 11/11/08) Ref No 11/02929/EXT (DCMIAR)  
PUBLICITY FOR PLANNING AND OTHER APPLICATIONS PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990 SECTIONS 67 (2) AND 73 (Development affecting the setting of a Listed Building or the character of a Conservation Area)  
25A St Wilfrids Road, Bessacarr

Erection of two storey pitched roof extension to rear and first floor pitched roof extension to side/front to include formation of two bay windows to front of detached house. Ref No 11/02922/FUL (DCSRD)

32 Bawtry Road, Bessacarr  
Formation of rooms in roof space including installation of dormer and velux windows, removal of two chimney stacks, erection of pitched roof single storey extension to rear, attached single storey garage to side and new front boundary wall to detached bungalow being re-submission of application 10/03072/FUL withdrawn on 31.12.2010) Ref No 11/02815/FUL (DCSRD)

40 St Marys Road, Tickhill  
Conversion of attic space, including installation of roof light, and renovation of outbuildings to rear of mid terraced dwelling Ref No 11/02501/FUL (DCBRG)

5 Low Road, Conisbrough  
Change of use of building from filming, TV recording studios and office space (Sui Generis) to dance studio, recording studio and office space (Sui Generis) Ref No 11/02936/COU (DCHW)

7 Regent Square, Doncaster  
Erection of conservatory to rear of dwelling Ref No 11/02913/FUL (DCHW)  
Bury Farm, Old Bawtry Road, Farningley  
Erection of pitched roof extension to garage block including erection of new

## Public Notices

### Local Government (Miscellaneous Provisions) Act 1982

Notice is hereby given that: 1. Johnathan Frank Coles has made an application under Part II and Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 for the grant of a premises licence for the premises known as Bentley, 44 Hallgate, Doncaster; DNT 3NR. We intend to operate the premises as a Sexual Entertainment Venue during the following days, and times: Monday to Sunday - 15:00 noon to 07:00 the following morning. The premises have a premises licence under the Licensing Act 2003 to operate for 24 hours seven days a week. Interested parties may make written representations to the Licensing Department, Doncaster Metropolitan Borough Council, PO Box 257, The Council House, Doncaster DNT 1RN about this application by 21 November 2011. For full details and to view a copy of the application please contact the Licensing Services on 01302 737590 or 736671.



Tickets For Troops is a fantastic charity, one of those simple and effective ideas that does exactly what it says!



# Bentley's

## HOUSE RULES

- The venue operates a strict 'TOUCH & GO' policy – any customer who touches any of the dancers, will be asked to leave the venue immediately.
- No under 18's will be permitted entry to the venue.
- The venue operates a strict 'Challenge 21' door policy.
- Private dances consist of a 3 minute dance by a dancer – at a cost of £10 per dance.
- VIP Room Dances, are charged at £100 = 30 mins, £200 = 60 minutes.
- There shall be no physical contact between customers and dancers.
- Customers must remain seated at all times during all private dance performances.
- Any person who appears to be under the influence of alcohol or drugs will not be admitted to the premises.
- Random 'Drug Searches' are carried out during trading hours and customers are required to adhere to these searches.
- Customers are not permitted to use any photographic, video or mobile phone whilst in the venues.

THANKYOU - THE MANAGEMENT



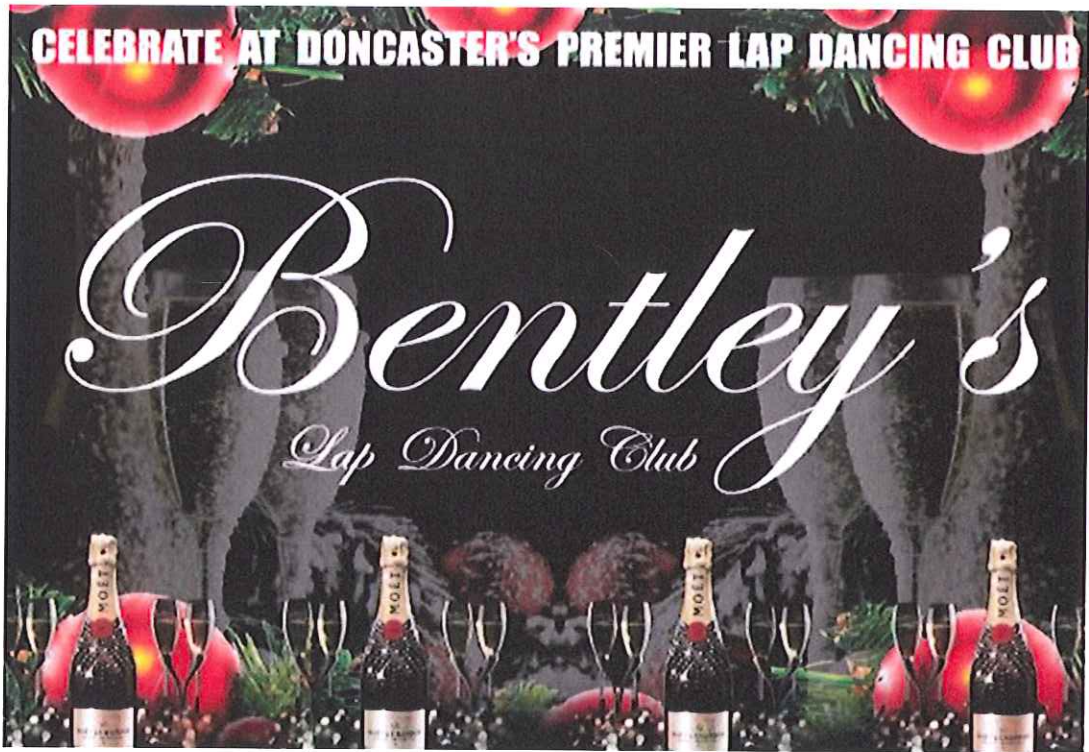
# Bentley's

## VIP BOOTH - RULES

**THE VENUE OPERATES A STRICT 'TOUCH & GO' POLICY - ANY CUSTOMER WHO TOUCHES ANY OF THE DANCERS, WILL BE ASKED TO LEAVE THE VENUE IMMEDIATELY.**

- V.I.P BOOTHS ARE HIRED OUT IN 30 MINUTE DURATIONS - AT A COST OF £100 PER EVERY 30 MINUTES.
- THERE SHALL BE NO PHYSICAL CONTACT BETWEEN CUSTOMERS AND DANCERS.
- CUSTOMERS MUST REMAIN SEATED AT ALL TIMES DURING ALL PRIVATE DANCE PERFORMANCES.
- CUSTOMERS ARE NOT PERMITTED TO USE ANY PHOTOGRAPHIC, VIDEO OR MOBILE PHONE WHILST IN THE V.I.P. BOOTHS & CHAMPAGNE LOUNGE.
- PLEASE NOTE THAT FOR OUR CUSTOMERS & DANCERS SAFETY - ALL V.I.P. & CHAMPAGNE AREAS ARE COVERED BY MONITORED CCTV.





CHRISTMAS FLYER 2011

MOET & CHANDON **DONCASTER'S ONLY GENTLEMAN'S CLUB** MOET & CHANDON

*Bentley's*

**HALF PRICE ADMISSION**  
Quote 'DANCER' On Entry

**NOW FULLY OPEN FOLLOWING FULL REFURBISHMENT WITH ALL NEW LUXURY VIP ROOM LOUNGE & BOOTHS**

**OPEN UNTIL 6AM**  
**LATEST OPENING BAR/CLUB IN TOWN**

**PUB PRICED DRINKS ALL NIGHT**

**44 HALLGATE**  
Next to GOOSE  
Opp YORKS GREY

ST LEGER FLYER 2011



8



BAR AREA



EXTERNAL FRONT DOORS



8



VIP AREA



VIP DANCE BOOTH





9

## **CHALLENGE 21 POLICY**

**CHALLENGE 21** is a policy adopted by the company aimed at preventing people under the age of 18 from gaining access to age restricted products, primarily alcohol.

Under the policy, customers attempting to buy age restricted products, are asked to prove their age, if, in the staff member's opinion, they appear to be under 21, even though the minimum age to buy alcohol in the UK is 18.

There are notices displayed in reception & at every point of sale, explaining the policy to customers.

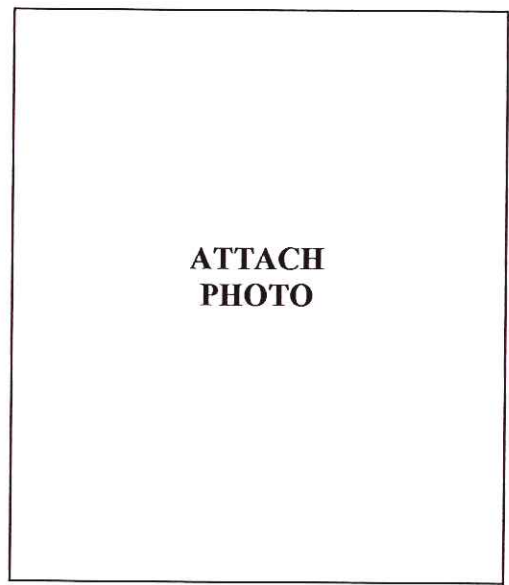
The policy is to be enforced as follows:

- **You must look at the person that you are about to serve & decide whether or not they appear under 21 years of age.**
- **If they do, you MUST politely ask them to prove their age, by providing you with a valid form of identification. The only satisfactory I.D that we accept is a UK Passport or photo Driving Licence.**
- **Any I.D that is provided must be carefully checked to ensure that it relates to the person that you are serving, is valid, has not been tampered with or forged & proves that they are over 18.**
- **If everything appears to be satisfactory, return the I.D to the customer & continue to serve them.**
- **If they cannot provide the required acceptable I.D, you must explain the policy & explain that you cannot serve them.**
- **If they do accept your explanation, do not enter into an argument. Call for a member of Management, who will then deal with the situation.**
- **ALL persons that are refused service must be recorded in the 'Bar Refusals Log Book'. This book is kept behind the bar.**



# Bentley's

## Performers File



<b>Full Name</b>	.....
<b>Stage Name</b>	.....
<b>Reference No</b>	.....
<b>Date of commencement</b>	.....



# Bentley's

## Personal Details

This form must be completed in full prior to a dancer being permitted to work.

Full Name:

Stage Name:

Home Address:

City:

Postcode:

Telephone (home):

Telephone(mobile):

Date of Birth:

National Insurance Number:

Nationality:

Passport Number:

Email Address:

Next of kin:

Name:

Relationship to you:

Telephone Number:

Mobile Number:

### If required:

Do you have a working visa (please circle)? Yes - No

Availability (please circle): Mon Tues Wed Thurs Fri Sat Sun

Have you ever been convicted of a criminal offence (please circle)? Yes - No

If yes please give details below:

--

START DATE: \_\_\_\_\_

# *Bentley's*

## Dancers Disclaimer

I hereby warrant, represent and certify the following:

I have never been arrested and/or convicted for the sale of any illegal drug. I have never been arrested and/or convicted of any charge in relation to acts of prostitution. I understand that violations of laws could occur if i was to handle a customer or a customer was to handle me. I agree to refrain from handling customers or allowing them to handle me, and performing in such a manner that would be considered obscene or otherwise illegal or unlawful and I agree to comply with the rules of the club, which have been adopted to ensure compliance with all existing national and local laws. I understand that if these rules are broken it will result in me (the dancer) being excluded from the club.

I agree that I may be searched randomly and my refusal may result in immediate termination of my contract for services and/or my exclusion from the club.

I am eighteen years or older, I agree that giving false information on this application will be reason for me being unable to work at the club. I understand that I will not be an agent or employee of the club and that The Company is not responsible for unlawful acts committed by me.

I hereby declare that I have the status of a self employed person, and shall be responsible for all income tax liabilities and national insurance or similar contributions, and I hereby indemnify The Company in respect of income tax or national insurance or similar contributions. I will provide The Company with my accountant's details.

I have adequate and appropriate insurance to include a valid public liability certificate, a copy of which shall be available to the company upon request, and hereby indemnify the company in respect of any claims.

I understand that the company is unable to accept responsibility for the damage or loss of personal property.

Please Print:

Dancers Name:

Dancers Signature:

# *Bentley's*

## Agreement as to Conduct

### Code of conduct -Dancer

1. The club will be open 30 minutes before the doors are open to the public. Dancers will be expected to be at the club at least 15 minutes prior to opening and pay their Floor Fee upon arrival. If Dancers are to arrive later than the time agreed, they will be charged according to the charges set by the company. Dancers are requested to sign in on arrival and sign out on leaving.
2. Any queries as to appropriate clothing, hair, makeup and jewellery should be referred to the club manager.
3. Dancers are asked to arrive and leave the club quietly in respect to our neighbours.
4. Dancers may not give out their telephone number or any contact information to any customer, except any telephone number or contact information from any customer or otherwise make any arrangement whatsoever to meet a customer outside the premises. A dancer may provide a customer with the days and shifts that they are working at the club.
5. Dancers shall not be intoxicated through drink or drugs on the premises at any time. Intoxicated dancers will be fined and/or have their contract for services terminated immediately and will be removed from the premises.
6. Dancers should refrain from chewing gum and smoking is only permitted within the designated areas, set by the Club. When smoking on the designated areas Dancers should at all times not be in a state of undress.
7. Dance:
  - Stage performances- each dancer must perform on the stage throughout the night.
  - Private dances-all private performances are to be topless or fully nude performances and performed on the booths areas only.
  - VIP dances- these will take place in the designated VIP area and charged at a rate set by the Club per fifteen minutes. There is no limit on how long one customer may stay in the VIP. Customers may not be charged again for VIP dances unless they agree and the time paid-for has fully elapsed.
8. If a customer attempts to touch or speaks to a dancer inappropriately during a booth performance, the dancer may cease the dance, and explain the club rules to the customer. If necessary the dancer should ask for assistance from security or management.
9. Selling of any form of sexual favours is prohibited and shall result in the immediate termination of the dancers' contract for services with the clubs.
10. Accepting a customer's offer of payment in return for sexual favours, whether or not the dancer has any intention of carrying them out, will result in the immediate termination of the dancers contract for services with the clubs.
11. Lewd and lascivious behaviour is not permitted within any of the clubs and such conduct will result in the immediate termination of the dancer's contract for services with the clubs.



12. There shall be no intentional physical contact between performers and customers at any time, before, during or after the performance, with the exception of leading a customer by the hand to, or from, an area permitted for performances of sexual entertainment in advance of, or following, a performance.
13. The performer may not simulate any sexual act during a performance.
14. Performers must not use any inappropriate, lewd, suggestive or sexually graphic language in any public or performance areas of the premises.
15. Performers must not touch the breasts or genitalia of another performer, at any time as part of a performance.
16. There shall be no use of sex articles (as defined by paragraph 4(3) of Schedule 3 of the Local Government (Miscellaneous Provisions ) Act 1982) at any time.
17. There shall be no nudity by performers in public areas of the premises, unless the Council has agreed in writing that the area may be used for performances of sexual entertainment.
18. Performers must fully dress (i.e. no nudity) at the end of each performance.
19. Performances of sexual entertainment may only take place in designated areas of the premises as agreed in writing by the Council.
20. There shall be no photography permitted by customers on the premises.
21. Customers must remain seated for the duration of a performance.
22. The Club has a zero tolerance policy regarding the illegal use and selling of drugs. Any dancer who is witnessed or known to be under the influence of, or found to sell, or be in possession of an illegal drug will have their contract for services terminated immediately. The dancer will also be escorted from the premises and/or reported to the relevant authorities.
23. Dancers are asked not to have spouses or boyfriends visit any of the clubs on the night that the dancer is performing.
24. Dancers are not allowed to visit the premises when they are not working.
25. Dancers are required to sign a disclaimer that they have no previous convictions for sex or drug offences.
26. All dancers will pay the appropriate floor fee upon arrival.
27. All dancers will be provided with a clear purse, which they must carry with them during their shift, for the purpose of keeping their dancing chips
28. Dancers are not allowed to carry cash with them at any time during their shift. All cash including tips must be changed for dancing chips. If a dancer is found to carry cash during their shift, that cash will be removed and retained by the Club.
29. The Club accepts no responsibility for the loss, theft, or damage of any valuables and/or personal belongings of the dancers during their shift. The Club will safe-keep any valuables at dancers requests in the Club's safe within a signed and dated envelope. The dancer can recover the envelope containing their valuables at the end of their shift.
30. Dancers are not allowed to bring their own alcoholic drinks for consumption during their shift. If a Dancer is found to have brought their own alcoholic drinks they will be fined in accordance to the Fines set by the Club.
31. Dancers must be dressed and groomed in accordance with the Club's guidelines.
32. All Dancers are required to be fully aware of the notices and guidelines displayed in the changing room by the Club.
33. The Club employ extensive use of recorded CCTV, which is reviewed on a regular basis
34. The Company, require proof that you have the intention of paying your own tax and national insurance. A letter from your accountant or your agreement as specified in this contract will meet this requirement.

# *Bentley's*

## Code of Conduct-Customers

1. Customers must be seated before a dancer can commence a performance, and must remain seated during the performance.
2. There must be no touching of the dancers at any time during the dance.
3. No propositioning the dancers.
4. The customers must not dance at anytime.
5. The customer must remain fully clothed during a dance.
6. Any breach of these rules will result in the customer being excluded from the club.



35. Failure to comply with the Code Of Conduct will result to the Dancer's contract being terminated or being fined as follows:

- Double floor fee, if floor fee not paid upon arrival
- Double floor fee, if they miss a pre-booked shift and fail to give enough notice to the management.
- One 'yellow' dancing chip if found chewing gum during their shift
- £50 for being intoxicated during their shift
- All cash must be exchanged for chips. If found carrying cash during your shift that cash will be confiscated
- £20 if a dancer refuses to go on stage as requested by the management
- £20 if a dancer wishes to leave any earlier than the completion of their shift
- A dancer will forfeit all her night earnings if found deliberately overcharging customers

# *Bentley's*

## Code of Conduct- Dancers Agreement

I certify that I have read and understood the codes of conduct pertaining to dancing when occupying space at Bentley's, Doncaster.

I agree to comply with the attached code of conduct and realise that breach of the code will result in me not being able to occupy space at any Bentley's Club.

Acknowledged and agreed to be abided by.

Dancers Name: \_\_\_\_\_

Dancers Signature: \_\_\_\_\_



# *Bentley's*

## Charges

The Club has set the following charges. By signing this contract the Dancers agree to following:

### FLOOR FEES:

A Floor Fee is defined as a fee that the Dancers pay to occupy and use the Club's space and must be paid upon arrival.

### DANCES COMMISSION:

A 30% commission will be charged by the Club.

# *Bentley's*

## Agreement as to images

### General dancers/models release

This agreement pertains to use of your image in regards to promotions and legal evidence in the company. You will always be asked permission previous to any usage.

I, \_\_\_\_\_ the undersigned dancer/model for good and valuable consideration, the receipt of which is acknowledged, give to Bentley's and/or associated company, the company's legal representatives, successors, and all persons or corporations acting with Companies permission, unrestricted permission to copyright and/or use and/or publish photographic portraits or pictures of me and the negatives, transparencies, prints, or digital information pertaining to them, in single, multiple, moving, or video format, or in which may be included in whole or in part, or composite, or in distorted form, or reproductions thereof, in colour or otherwise, made through any media in the company's studio or elsewhere for art, or any other lawful purposes.

I hereby waive any right that i may have to inspect and approve the finished product or copy that may be used in connection with an image that the company has taken of me, or the use to which it is applied. I further release the company or others for whom they're acting from any claims for remuneration associated with any form of damage foreseen or unforeseen, associated with the proper commercial, or artistic use of these images unless it can be shown that said production was maliciously caused, produced and published for the sole purpose of subjecting me to conspicuous ridicule, scandal, reproach, scorn and indignity. I acknowledge that the photography session was conducted in a completely proper and professional manner and this release was willingly signed at its termination. I certify I am not a minor, and am free and able to give such consent.

Dancers/Models Name: \_\_\_\_\_

Dancer/Models Signature: \_\_\_\_\_



# *Bentley's*

## Contracts for services

This contract for services is made on the \_\_\_/\_\_\_/\_\_\_

1. Between Blackfriar Enterprises Ltd. (T/A Bentley's / Players) ("the club", and/or "The Company") of;
2. ("Dancer") of

DANCER

By signing this contract you are confirming that whilst you are providing dancing services to the club you are doing so as a self-employed dancer.

You are obliged to:

- Act in a professional manner and in accordance with the Clubs code of conduct at all times.
- Make all reasonable attempts to work to the Clubs opening times.
- Observe Health and Safety regulations regarding working hours and site security.
- Be responsible for the cost of repairs for damage to the property of the Club or any third party.
- Pay your own tax and National Insurance.
- Pay a floor fee, as agreed with the Club, for each session services are provided.

You have the right to:

- Leave the site without permission (although you should notify the Club for Health and Safety reasons)
- End this contract without giving notice.
- Take legal advice before signing this contract, and to have a copy of it.

CLUB

The Club intends that this is a working relationship and you are an independent sub contractor.

The club is obliged to:

# *Bentley's*

## Taxation & Insurance:

### -Declaring your income

As a self-employed worker in the UK you are responsible for your own tax and National Insurance Contributions. You will pay 20% on your earnings if you are registered as self-employed with the UK Tax Office, or 30% tax if you are not registered. You are also required by law to file and declare all your earnings. Failure to do so can lead to penalties and fines. By registering yourself as self employed you are able to maximise your legal tax refund and claim back your work-related expenses. Therefore you will have to calculate and pay your own tax and National Insurance, and possibly hire your own accountant.

The following agreement confirms you have understood the above statement and have or will be making a vested effort to comply with HM Revenue and Customs.

- 1) Do you have an accountant? Yes/No
- 2) Are you declaring your income? Yes/No
- 3) If yes to question 1), please give us details of your accountant

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

### -Insurance

As a self employed dancer, your belongings and personal safety are your own concern. Blackfriar Enterprises / Bentleys will not be held liable for any injury or damage caused to you/your personal belongings due to your own negligence whilst in the premises. You have a responsibility to be aware of your surroundings to prevent unnecessary damage; and comply with any safety regulations and instructions given to you by your manager whilst on our premises. Such instructions include:

-Risk Assessment/Fire Safety: On your initial arrival to the building you will be shown all the evacuation routes and meeting places. Please familiarise yourself with these procedures. You will also be made aware of The Company's Risk Assessment and will be required to fill in the relevant Training Log for record keeping.

-Signing in: You must sign in at the beginning of each shift, as this is a legal document proving your existence in the building.



-Provide all of the equipment used on their clubs either by employees or sub-contractors as the Club takes its Health and Safety responsibility seriously.

The club is not obliged to:

-Offer you any work. They may offer you the opportunity to provide your services but they are not obliged to.

-Pay any substitute or help hired by you to undertake the work.

The Club has the right to:

-End this contract without giving notice.

-Take legal advice before signing this contract.

The Club does not have the right to:

-Control the methods you use when you provide your services to the Club providing they apply with the terms and conditions of our licenses and code of conduct.

-First call on your services - you are an independent worker.

#### General

By signing this contract you are agreeing to be bound by its terms and you are agreeing that these terms will govern the working relationship between you and the Club.

You are also agreeing that the terms of this contract represent the whole contract between you and the Club.

This Contract is governed by the laws of (England, Wales, Scotland or Northern Ireland) as appropriate and is subject to the non-exclusive jurisdiction of the (English, Welsh, Scottish or Northern Irish) Courts.

Breach of the clause or clauses in this contract will not void or annul this Contract for Services as a whole in any circumstances.

Club: Blackfriar Enterprises Ltd (T/A Bentleys / Players)

Signed (Manager): \_\_\_\_\_

Dancers Name: \_\_\_\_\_

Signed(Dancer) \_\_\_\_\_ Dated \_\_\_\_\_

-Alcohol Consumption: This is at your manager's discretion and will not be prohibited if you are/continue to be intoxicated or unable to perform your duty as a dancer in the club. You may be asked to leave.

Blackfriar Enterprises / Bentley's excludes liability if injury or grievance sustained during a stage performance; whilst in the bar/open areas of the floor; changing rooms; on arriving and leaving the building. Negligence will be found contributory if you enter prohibited areas of the building and do not notify your manager of your whereabouts during the course of your shift.

Failure to provide the required information and failure to agree with your self-employed status will prohibit you to occupy space with Blackfriar Enterprises / Bentley's.

#### Dancers Agreement Declaration

I hereby declare:

-I am a self-employed dancer.

-I am responsible for my own insurance in respect of any injuries sustained/incurred whilst performing.

Dancers Name:

Signed (Dancer):

Signed (Manager):

Date:





# *Bentley's*

Blackfriar Enterprise Ltd  
44 Hallgate  
Doncaster  
DN2 4BN

## **DANCERS & PERFORMERS WELFARE POLICY**

- Dancers & Performers shall be provided with secure & private changing facilities.
- Dancers & performers shall be provided with private toilet / hand washing facilities.
- Dancers & performers can deposit any valuables with the Management by way of a sealed / signed envelope, to be kept in the safe upon their arrival at the club & returned at the end of their shift.
- Each new dancer & performer will be given a full & detailed induction upon their commencement of employment at the club. This will include all club rules, codes of conduct, unit familiarity, fire evacuation procedures & health & safety. This will be documented by way of the company Dancers / Performers contract.
- Any dancer or performer who expresses a grievance with a fellow dancer or performer or a member of management or staff from the Company, will have the matter dealt with by way of the company Grievance Policy as set out in the company manual.
- At the conclusion of a shift all performers will be provided with a company nominated taxi or escorted to their own transport by a member of security staff or management.
- All entrances to private areas to which the members of the public are not permitted access shall have clear signage stating that access is restricted & / or a coded digital lock.
- Any exterior smoking area for use by performers shall be kept secure and separate to any public smoking area.
- Private booths must not be fully enclosed. There must be a clear sight-line from outside the booth so that any performance of sexual entertainment can be directly monitored.
- There must be a minimum of one member of security staff & / or Management on any floor where a performance of sexual entertainment is taking place.
- All private booths shall be fitted with a panic button / security alarm.

# Bentley's

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## **DPS / Duty Manager (in DPS Absence)**

### **Role & Responsibilities**

The main purpose of the designated premises supervisor (DPS) is to ensure that there is always one specified individual, among other Personal Licence holders employed at the venue, to take day-to-day responsibility for running the premises. This person will therefore occupy a pivotal position and will deal with the Responsible Authorities for problems associated with the Premises Licence.

In every licensed premises that is authorised for the sale by retail of alcohol, one personal licence holder must be specified as the DPS. A DPS does not have to be present at the licensed premises at all times but they must be easy to contact when not present.

The government considers it essential that police officers, fire officers and licensing authorities can immediately identify the DPS so that any problems can be dealt with swiftly. The DPS must be easily contactable by any of the responsible authorities. If the DPS is not going to be at the premises, they must leave contact details with their staff.

It is also best practice to notify your staff that you are the DPS of the premises. Should anyone wish to discuss any issues regarding the premises, they should contact you rather than discuss it with your staff as the information may not be forwarded correctly and it may be seen that you are not dealing with matters.

If the council and police licensing team are unable to contact you in a reasonable timescale, it may result in further enforcement action. For example, it could be seen that you are in breach of a mandatory condition of your licence and you may face prosecution and/or your premises will be issued a Closure Notice until proof that the DPS is completing their duties under the Licensing Act 2003 ([www.opsi.gov.uk/acts/acts2003/ukpga\\_20030017\\_en\\_1](http://www.opsi.gov.uk/acts/acts2003/ukpga_20030017_en_1)).

### **Existing DPS**

As DPS, you are expected to know all the conditions on your premises licence and to have made provisions with your staff so that none of these conditions are breached. You are also required to know the hours you are authorised for the licensable activities you have been granted by the Licensing Authority. Should you be found to be operating outside of your licence by way of increase of hours or holding an activity that you are not licensed to do so may result in legal action taken against the DPS and Premises Licence Holder (even if you are not on the premises at the time of the offence). A responsible authority or interested party may also call for a review of the premises licence.

If you have any problems at the premises please call the relevant authorities for advice and support. The responsible authorities would rather hear incriminating information given by the DPS than by finding out by other means. It is the council's policy to work with licensees to assist them with the implementation of the four licensing objectives. It is expected that during an enforcement visit made by any of the responsible



assist officers in completing their duties and to provide all the legal requirements as per the Licensing Act 2003, such as producing the Premises Licence, showing where the summary is on display, producing their personal licence.

Firstly, the council licensing enforcement team will notify you if it is not happy with the way you have handled a situation or if it feels that you are not doing your role satisfactorily. If the team feels that the situation has not improved, the council and police licensing enforcement teams may speak with the Premises Licence Holder and/or company for which you work.

## **Offences**

### **Closure Order**

Any person who permits premises to be open in contravention of a magistrate's Closure Order is liable, on conviction, to a fine of up to £20,000 and/or imprisonment for up to three months.

### **Obstructing the police or the Council**

Any person who obstructs a police officer or an authorised council officer from entering licensed premises to investigate whether a licensable activity is being carried on is liable to a fine if convicted. Any person who obstructs an authorised council officer from entering premises to inspect them in relation to the grant of a licence, Provisional Statement, variation or review of a licence is also liable to a fine if convicted.

### **Failure to produce a Licence**

Any person who fails to produce their Personal Licence or Premises Licence (or certified copy) to a police officer or authorised council officer for examination is liable to a fine if convicted.

### **Notifying relevant persons**

If someone applies for a variation, refusal, transfer of licence or Interim Authority and fails to notify the DPS, he or she will be liable to a fine on conviction.

### **Unauthorised licensable activities**

A person commits an offence if they:

- carry on or attempt to carry on a licensable activity on or from any premises without authorisation;
- knowingly allow a licensable activity to be carried on or from any premises without authorisation.

These offences cover premises that are entirely unlicensed or relate to breaches of the terms and conditions included in licences and certificates where a person operates licensable activities outside the agreed authorisation set by the council.

I have read & understood the role & responsibilities of the Designated Premises Supervisor & confirm that I am satisfied to be nominated to take up the role as DPS:

Print Name:..... Sign:.....



# *Bentley's*

## Customer Dispersement & Smoking Policy

- Clear & legible notices shall be displayed at exits & other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents.
- The activity of persons leaving the premises shall be monitored & they shall be reminded by door staff to leave quietly where necessary.
- Door staff shall take reasonable steps to prevent the removal of glasses & bottles from the premises.
- A nominated taxi company will be recommended to patrons leaving the premises & taxis called as required on behalf of customers. Customers will be encouraged to wait within the reception area of the premises until their taxi arrives.
- No more than 10 patrons shall be allowed to smoke outside the premises at any one time. The smoking area is at the front of the building in the Courtyard, in a clearly defined fenced area & will be subject to monitoring by a member of staff who will be expected to ensure that no noise nuisance arises from the smoking activity.
- Signage will be displayed in the smoking area requesting patrons to keep noise to a minimum out of respect of local residents. Patrons will be advised that if they ignore the warning they may not be re-admitted.

*Bentley's*

**DRUGS**

**POLICY**

**Company Statement**

BLACKFRIARS ENTERPRISES LIMITED  
Trading as BENTLEY'S, DONCASTER  
operates a zero tolerance drugs policy.  
Anyone found in possession, dealing or under  
the influence of any illegal substances will be  
refused entry, ejected from the premises or  
detained & reported to the Police.



**Rights of Entry:**

Search Policy Notice clearly displayed on entrance. Anybody suspected to be under the influence of drugs will be refused entry, and a record will be kept.

**Making Notes & Keeping a Record:**

All staff will be trained to properly keeping a record of related to drugs incidents. These records will be kept on site for a minimum of twelve months and be available for inspection from local authorities.

**Seizing & Finding Controlled Substances:**

If any controlled substances are found during a random or a targeted search must be reported, recorded and put in the Drugs safe.

**Public Safety Issues:**

We accept that despite our best endeavours, drugs may find their way into our venue. We also recognise that the health risks associated with drug misuse are not limited only to the user. Risk to the non-user, members of the public and staff are equally relevant.

The safety and comfort of customers and staff cannot be over stressed. Risk assessments for events in our licensed areas will give recommendations for:

- First aid and medical emergencies
- Prevention of overcrowding and overheating
- Liaise with the Police as appropriate

**General – Applies to All Staff**

- The possession, use or distribution of drugs for non-medical purposes when on our business, whether on or off the premises, is strictly forbidden.
- If you are prescribed drugs by your doctor, which may affect your ability to perform your work, you must discuss this with your direct line manager.
- Any employee who suspects another employee of drug, substance or alcohol misuse should report this to their Manager, Area Manager or Operations Director.

- Should anyone suspect that staff / door staff are engaged in the distribution of controlled or non-prescribed substances either on or off the premises, Head Office will be informed who will then investigate and report to the Police and co-operate fully with any investigations they deem necessary.

### **Drugs on Premises**

A person commits an offence if, being the occupier or concerned in the management of any premises, that person knowingly permits or suffers any of the following activities to take place on those premises that is to say:

- a) Producing or attempting to produce a controlled drug;
- b) Supplying or attempting to supply a controlled drug to another or offering to supply a controlled drug to another;
- c) Preparing opium for smoking;
- d) Smoking cannabis, cannabis resin or prepared opium

### **What our employees need to do:**

- If you are concerned that prohibited activity might be taking place on the premises, you should always look into it further. If this confirms or supports your suspicion, you will need to report the matter to the licensees, Premise Licence holder and Designated Premise Supervisor, Door staff personnel.
- If you are aware of a prohibited activity-taking place on the premises, you must decide on a course of action. Actions that might be taken, once you have made colleagues aware of your concerns, include instruction those involved to stop that activity, or other steps including warnings, instruction them to leave the premises, or exclusion for a period of time. Ideally these actions need to be carried out by the licensees or security personnel who can liaise with Senior Management, who in turn can liaise with the Police.
- Your obligation under Section 8 is to prevent the prohibited activity. If you fail to take reasonable steps available to you to prevent the prohibited activity, then you may be committing an offence.
- Ensure that you keep accurate written notes of drug related incidents and steps that have been taken.



**Staff Training:**

Training of staff is a high priority. All staff will be made aware of their responsibilities. All staff that come into contact with customers will know the venue policy in relation to drugs and what to do if a problem arises. All staff will receive training to recognise the presence of drugs and how to deal with the consequences of misuse. All staff will be briefed, as part of their induction process, as to whom they should report to in the event of problems. This will include cleaning staff who are most likely to find drug litter, which may include dangerous items.

*Bentley's*

**DRUG AWARENESS**  
**TRAINING GUIDE**

**Company Statement**

BLACKFRIARS ENTERPRISES LIMITED  
Trading as BENTLEY'S, DONCASTER  
operates a zero tolerance drugs policy.  
Anyone found in possession, dealing or under  
the influence of any illegal substances will be  
refused entry, ejected from the premises or  
detained & reported to the Police.



## Awareness:

The signs to look for of both users and dealer are as follows:

### Signs of drug use – materials

- ❖ Torn-up beer mats/cigarette packets/bits of cardboard left on tables or in ashtrays.
- ❖ Foam stuffing taken from seats, bits of foam left around.
- ❖ Roaches (home-made filter tips from cannabis cigarettes)
- ❖ Small packets made of folded paper, card or foil.
- ❖ Empty sweet wrappings left in toilets.
- ❖ Payment with tightly rolled banknotes, or notes that have been tightly rolled.
- ❖ Traces of blood or powder on banknotes.
- ❖ Drinking straws left in toilets.
- ❖ Traces of powder on toilet seats or other surfaces in toilets – or obviously wiped-clean surfaces.
- ❖ Syringes (danger of infection – do not touch with bare hands and should be disposed of properly via the college reception)
- ❖ Spoons left in toilets.
- ❖ Pieces of burned tinfoil.

### Signs of drug use – physical symptoms

- ❖ Very dilated pupils.
- ❖ Excessive sniffing, dripping nose, watering or red eyes.
- ❖ Sudden severe cold symptoms following trip to toilet / garden / car park.
- ❖ White mark / traces of powder around nostrils.

### Signs of drug use – behaviour

- ❖ Excessive giggling, laughing at nothing, non-stop talking.
- ❖ Unnaturally dopey, vacant staring, sleepy euphoria.
- ❖ Non-stop movement, jiggling about, dancing.
- ❖ Gagging or retching actions.
- ❖ Excessive consumption of soft drinks.
- ❖ Sudden, inexplicable tearfulness or fright.
- ❖ An elevation in aggressive behaviour.
- ❖ Any marked alteration in behaviour following trip to toilet / garden / car park.

### Signs of dealing

- ❖ A person holding court, with succession of visitors who only stay with them for a short time.
- ❖ A person making frequent trips to the toilet or garden or car park, followed by different persons/people each time.
- ❖ People exchanging small packages or cash, often done in secretive manner, but may be quite open to avoid suspicion.
- ❖ Furtive, conspiratorial behaviour – huddling in corners and whispering.
- ❖ Conversation includes frequent reference to drugs, slang names. Dealers are not identifiable by appearance, they may be very respectable-looking

Dealers are not identifiable by appearance; they may be very respectable-looking!

Drug & slang names	Form	How taken	Signs to look for
<i>ECSTASY</i>			
"E", XTC, pills, disco biscuits, doves, apples, snowballs, adam, eve	White or brown tablets, pink, yellow or clear capsules or powder	Swallowed	Excessive energy, dancing, euphoria. Dehydration. Big demand for non-alcoholic drinks
<i>AMPHETAMINES</i>			
Speed, sulph, uppers, whiz, go-faster, billy, meth, base, paste	Tablets, capsules or a white, yellow, pink or brown powder	Swallowed	Rapid speed. Confusion. Enlarged pupils. Effects increased by alcohol.
<i>LSA</i>			
Acid, tabs, blotters, micro dots, trippers, dots, stars, "L", Lucy	Paper squares, printed with various designs, gelatine, microdots. Less commonly in tablets.	Swallowed	Hallucinations, erratic and unpredictable behaviour, incoherence.
<i>COCAINE</i>			
Coke, snow, charlie, "C", candy, flake, white lady, nose candy, stardust	White powder	Sniffed ("snorting") More rarely injected.	Euphoria, but sometimes causes anxiety, runny nose, sniffing. Traces of powder around nostrils. Payment in tightly rolled banknotes.
<i>CRACK</i>			
Stone, base, rock, wash, free base, rocky	Yellowish rocky lumps	Smoked in homemade pipes or heated on foil.	Instant elation – wears off quickly. Violent behaviour. Empty wrappers, scorched foil.
<i>CANNABIS</i>			
Dope, hash, pot, weed, ganja, tac, bush, tarry, stunk, draw, grass, marijuana, spliff, blow	Resin (brownish lumps) or herbal	Smoked in handrolled cigarettes, known as joints, reefers, doobies and spliffs. Resin can also be eaten.	Talkativeness, euphoria, lack of co-ordination, relaxed inhibitions. Dilated pupils, bloodshot eyes. Strong smell of burnt leaves. Torn beer mats or foam upholstery used to make filters.
<i>HEROIN</i>			
"H", smack, horse, scag, gear, junk, brown, harry, charlie white	Off-white or brownish powder	Injected. Can also be heated on foil and inhaled through straw – known as "Chasing the Dragon".	Sleepy euphoria. Slow breathing, runny nose and eyes. Needle marks on body. Syringes, needles, bloodstained cotton wool, scorched tinfoil or spoons.
<i>ROHYPNOL</i>			
Roaches, Rope, Rib, R2s	Tablets – 10 times stronger than Valium	Swallowed – colourless, odourless, & when dropped into drink dissolves rapidly, but is tasteless	Muscle relaxation, slow response and lower inhibitions, the victim feels disorientated.

# *Bentley's*

## **DAILY DUTY MANAGER LICENSING CHECKLIST**

**(This Checklist **MUST** be filled in by the DUTY MANAGER prior to the Club opening for business and any issues must be satisfactorily addressed prior to opening the Front Doors.)**





**DAILY LICENSING CHECKLIST**  
**BENTLEYS - DONCASTER**

DAY / DATE
------------

ALL OF THE ITEMS BELOW MUST BE FULLY CHECKED AND SIGNED OFF PRIOR TO OPENING OF THE VENUE BY **THE DUTY MANAGER ONLY**

	YES / NO	SIGNED
ALL DOORSTAFF ARE S.I.A.REGISTERED AND ARE DISPLAYING THEIR VALID S.I.A. BADGE		
ALL DOORSTAFF HAVE SIGNED IN THE REGISTER AND STATED THEIR BADGE NUMBERS		
ANY NEW DOORSTAFF, HAVE FILLED IN A PERSONNAL DETAILS FORM		
ALL CCTV CAMERAS ARE CORRECTLY POSITIONED & IN FOCUS		
CCTV SYSTEM IS RECORDING ONTO HARD DRIVE & FULLY WORKING		
FIRE BOOK COMPLETED UP TO DATE & ANY MATTERS HAVE BEEN DEALT WITH PRIOR TO OPENING		
OPENING CHECKLIST HAS BEEN COMPLETED & ANY LICENSING OR HEALTH & SAFETY MATTERS HAVE BEEN ADDRESS OR ASSESSED PRIOR TO OPENING		
DANCERS FILES ARE FULLY UP TO DATE, FOR ALL DANCERS WORKING		
DO WE HAVE A MINIMUM OF PHOTO I.D FOR ALL DANCERS WORKING IF THE ANSWER IS NO TO THIS, THE DANCERS CONCERNED ARE NOT ALLOWED TO WORK - WITHOUT EXCEPTION		
ARE ALL THE DANCERS IN A FIT & PROPER STATE FOR WORK IF THE ANSWER IS NO TO THIS, THE DANCERS CONCERNED ARE NOT ALLOWED TO WORK - WITHOUT EXCEPTION		
ARE ALL YOUR STAFF IN A FIT & PROPER STATE FOR WORK IF THE ANSWER IS NO TO THIS, THE STAFF CONCERNED ARE NOT ALLOWED TO WORK - WITHOUT EXCEPTION		
ARE ANY 'NEW DANCERS' FULLY AWARE / BEEN INDUCTED TO THE LICENSING CONDITIONS RELATING TO THE VENUE & LAP DANCING		
ARE ANY 'NEW STAFF' FULLY AWARE / BEEN INDUCTED TO THE LICENSING CONDITIONS RELATING TO THE VENUE & LAP DANCING		
<b>I HEREBY DECLARE THAT ALL OF THE LICENSING CONDITIONS ARE BEING ADHERED TO &amp; THE CLUB IS READY TO OPEN FOR TRADING</b>		
SIGNED:	PRINT NAME:	

# *Bentley's*

## **DAILY DOORSTAFF LICENSING CHECKLIST**

**(This Checklist **MUST** be filled in by the DUTY HEAD DOORMAN prior to the Club opening for business and any handed back signed to the Duty Manager for Inspection prior to open the Front Doors.)**





**DOORSTAFF CHECKLIST**  
**BENTLEYS - DONCASTER**

DAY / DATE
------------

**ALL OF THE ITEMS BELOW MUST BE FULLY CHECKED AND SIGNED OFF PRIOR TO OPENING OF THE VENUE & ALL ISSUES REPORTED TO THE DUTY MANAGER IMMEDIATELY**

	YES / NO	SIGNED
DOORSTAFF ARE SIGNED IN & BADGES ARE ON DISPLAY		
INCIDENT REPORT BOOK & DOORSTAFF FILE IS IN RECEPTION		
LICENCES ARE DISPLAYED ON WALL NEXT TO RECEPTION		
FIRE EXIT 1 (FRONT DOORS) - EXIT ROUTE IS CLEAR OF RUBBISH / FIRE DOOR IS IN WORKING ORDER / EXIT LIGHT IS ILLUMINATED		
FIRE EXIT 2 (BACCUS) - EXIT ROUTE IS CLEAR OF RUBBISH / FIRE DOOR IS IN WORKING ORDER / EXIT LIGHT IS ILLUMINATED		
FIRE EXIT 3 (BACK DOORS) - EXIT ROUTE IS CLEAR OF RUBBISH / FIRE DOOR IS IN WORKING ORDER / EXIT LIGHT IS ILLUMINATED		
CCTV IS IN WORKING ORDER / RECORDING & ALL CAMERAS ARE WORKING		
ALL FIRE EXTINGUISHERS ARE IN PLACE & NOT BEEN TAMPERED WITH - RECEPTION / KITCHEN / BACK DOORS		
BAR AREA - ALL PUBLIC AREAS ARE IN A SATISFACTORY ORDER & FIT TO OPEN		
STAGE AREA - ALL PUBLIC AREAS ARE IN A SATISFACTORY ORDER & FIT TO OPEN		
BOOTH AREA - ALL PUBLIC AREAS ARE IN A SATISFACTORY ORDER & FIT TO OPEN		
EXTERNAL AREAS - ARE IN A SATISFACTORY ORDER & FIT TO OPEN		
<b>GENERAL COMMENTS OR ISSUES:</b>		
<b>I HEREBY DECLARE THAT ALL OF THE LICENSING CONDITIONS ARE BEING ADHERED TO &amp; THE CLUB IS READY TO OPEN FOR TRADING</b>		
<b>SIGNED:</b>		<b>PRINT NAME:</b>



# *Bentley's*

## **Fire Safety** **Risk Assessment**

**Bentley's  
44 Hallgate  
Doncaster  
DN1 3NR**

**August 2011**

**Prepared by Just Entertainment (UK) Ltd**



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## 1.0 PREMISES DETAILS

<b>Name and Address of Premises</b>	BENTLEYS 44 Hallgate Doncaster DN1 3NR
<b>Premises Use</b>	Licensed Premises
<b>Name of Person in Control of Fire Safety in the Premise</b>	Johnathan Coles
<b>Names of Management in Control of Workplace</b>	Johnathan Coles Samantha Atalay James Asquith
<b>Company Name and Address</b>	Just Entertainment UK Ltd 44a Hallgate Doncaster DN1 3NR

From all the information gathered, the standards encountered, the knowledge of the staff in respect of fire likelihood, emergency procedures etc, the overall judgement of this premises in relation to risk to life safety from fire is:-

<b>HIGH</b>	
<b>NORMAL</b>	●
<b>LOW</b>	



## **2.0 General Policy Statement**

This Fire Safety Risk Assessment and Management Plan has been compiled in accordance with the requirements placed on employers contained within the current fire legislation.

It is the policy of the company to protect all persons including employees, customers, contractors and members of the public from potential injury and damage to their health that might arise from work activities.

The company will provide and maintain safe and healthy working conditions, equipment and systems of work for all employees and provide such information, training and supervision as they need for this purpose.

This document is to be used by the management team as a reference document to the fire risks identified as being relevant to the premises and must be used for monitoring and review of the fire safety arrangements.

Fire Risk Assessments will be reviewed at least ANNUALLY by the company's Environmental Health Consultants. Whenever any significant changes has been made to the premises or its operations the premises manager will advise the company's Environmental Health Consultants, in order that relevant changes can be made to the fire risk assessment.

The Board of Directors are committed to ensuring that the business fulfils all its responsibilities in respect of fire safety for both employees and other persons using its premises.

Through an effective training programme, the company will ensure that all its employees are aware of the risk of fire, and the measures, which need to be taken to reduce those risks.

### 3.0 SIGNIFICANT FINDINGS

<b>Description if Unsatisfactory condition</b>	<b>Persons at risk</b>	<b>Proposed Remedial Action</b>
Contractors Emergency Procedure	Staff Customers Contractors	Ensure all contractors when working on site are aware of the emergency procedure
CCTV	Staff Customers Contractors	Additional coverage recommended

#### 4.0 GENERAL DESCRIPTION OF PREMISES

Opening times of the premises	<b>Permitted Hours</b> 24 Hour Licence – 7 Days per week  <b>Current Operating Hours</b> Sunday: Closed Monday: Closed Tuesday: Closed Wednesday: Closed Thursday: 10pm – 4.00am Friday: 9pm – 6.00am Saturday: 9pm – 6.00am
Total number of persons employed within the premises at any one time	5 staff including Manager, 3 door staff, cleaner and DJ
Size of premises – Public Area	
Number of floors	2
Number of stairs	1

Bentley's, 44 Hallgate, Doncaster DN1 3NR

This is a brick built building, which is on leasehold.

It is a land locked property, set back from the main road in a courtyard setting and the business is known as Bentley's, It is situated on Hallgate, in the heart of Doncaster. The building is split in various different rooms over 2 floors and internally shaped in a oblong layout.

There are 2 floors (ground & upper ground) in total the cellar is situated at the rear of the upper ground floor. This is a late club and the public area takes up the majority of the ground and upper ground floors. There are ladies and gentleman's toilets on the ground floor.

The venue is frequented by a wide range of people (mainly locals) aged between 18 – 40, Food is not offered at these premises.

The business is trading as a Gentleman's Club



## **5.0 Fire safety within the Premises**

### **5.1 Fire warning systems**

Fire alarm (bell) sounds throughout the building and is linked to the main DJ's speakers. There are break glass situated around the premises.

The fire alarm is tested weekly by the manager and there were documents available

There are detectors and smoke detectors situated throughout the venue. The fire panel is situated in the foyer area, just inside the front door.

### **5.2 Emergency Lighting**

The emergency lighting is maintained and is checked regularly and bulbs changed when required. Documented evidence was available to show this is checked by the manager monthly / weekly.

### **5.3 Fire Escape Routes**

All escapes routes are signed and are the push bar system opening in the direction of travel.

### **5.4 Fire Precautions**

There are fire extinguishers situated around the building, these are of the powder, C20 and water variety.

### **5.5 Other**

A Fire File is kept on site, with all in house checklists and Fire Plan contained in this file.

## **6.0 Emergency Action Plan**

### **6.1 Person Responsible For Fire Safety Within The Premises**

The Manager shall assume responsibility for fire safety at all times they are on duty.

The Manager will assume overall responsibility for fire safety in the premises and must ensure that all legal requirements are being met.

### **6.2 Liaison with the fire Brigade**

The Duty Manager will be responsible for liaising with the Fire Brigade whenever:

- The Brigade attend a fire alarm call out
- The Brigade carry out a routine fire safety inspection

**In the event of a fire alarm call out, The Manager meet with the Brigade at the front of the premises, if safe to do so, and will provide information on the emergency in question.**

### **6.3 Fire Alarm and raising the Fire Alarm**

The Fire Alarm is raised by breaking a suitable BREAK GLASS CALL POINT.

This must be done whenever a Fire is detected. This will sound a continuous siren and will signal for all persons to leave the building. The Building must be completely evacuated when the fire alarm sounds.

### **6.4 Calling The Fire Brigade**

As soon as the Fire Alarm has been activated - The Manager must call the Fire Brigade by dialling 999 from the premises landline telephone or any held telephone.

If the Duty Manager is unable to perform this task, The Deputy Manager / Key Member of Team must call the Fire Brigade. **DO NOT** assume that someone else has called the Fire Brigade. If in doubt, call 999

The following information should be provided during the call to the Fire Brigade:-

- The name of the premises i.e. Bentley's (former Purple Door)
- Address (44 Hallgate, Doncaster DN1 3NR)
- The location of the fire
- The number of the people at risk

### **6.5 Kitchen Operation**

There are no kitchen operations within the premises.

## 6.6 Evacuation Procedure

On hearing the fire alarm all customers & staff are to leave the premises via the fire exit routes. These are fire exit doors and corridors signed "Fire Exit".

### **Customer Fire exit routes are via:**

- G/F - Front Entrance at the front of the building (double door)
- G/F – Side fire exit through Baccus (single door)
- G/F – Rear fire exit at rear of the upper Ground floor (Double door)

### **The Duty Manager is to allocate members of staff specific duties to check areas of the premises as follows:**

- Customer toilets - Manager / Head Doorman
- Cellar - Manager / Head Doorman
- Manager Office - Manager
- Customer Area - Bar Staff / Manager / Head Doorman

## 6.7 Assembly point

The Assembly Point is: Outside the Army Recruitment Office, situated next door on Hallgate.

## 6.8 Fire Fighting Equipment

Fire fighting equipment is provided around the premises. The company do not expect staff to fight fires unless safe to do so. Small fires can spread rapidly if not quickly extinguished. The company prefer employees to raise the alarm and call the Fire Brigade.

However, if small fire e.g. in an ash bin can be tackled safely the employee is to use a suitable fire extinguisher:

**Red fire extinguishers containing water should be used for all fire other than:-**

- **Fires on electrical equipment**
- **Fires involving chemicals**
- **Fires involving oils and grease and cooking equipment**

## 6.9 Fire Safety for Disabled People

Employees are expected to assist any disabled customers out of the building . Exit routes are on a level and obstructions should not deter exits.

Customers with hearing or sight impairments are to be guided to a place of safety.

In the event that a number of staff has a disability which may impede their means of escape from the building, they must have a Personal Emergency Evacuation Plan. (PEEP) draw up. Head Office Personnel and Training Department will assist with this. PEEPS must be followed for each employee as applicable.



## **6.10 Procedures in the Event of multi- occupied Building**

N/a

## **6.11 Training**

On commencement of employment, each employee receives induction training on the fire procedure, which is relevant to the premises and refresher training every six months. Training records are kept.

All employee receive induction training and are required to become familiar with fire exit routes, emergency procedures etc.

The following subjects will be covered in each training session, with practical exercises where possible:-

- a) General overview of the dangers of fire;
- b) Main Fire hazards in the premises;
- c) Control measure in place;
- d) General Fire prevention;
- e) The action to be taken upon discovering a fire;
- f) The method of raising the alarm;
- g) Indicator panels;
- h) The action to be taken upon hearing a fire alarm;
- i) The correct method of calling the fire brigade;
- j) The location and use of fire fighting equipment, including types of fire extinguishers and location of break glass call point and how to operate them;
- k) Knowledge of escape routes, assembly point and roll call procedures;
- l) Stopping machines and processes and isolating power supplies where appropriate;
- m) The evacuation procedures for the building, including not using lifts unless specifically designed for physically disabled and sensory-impaired staff. Where members of the public are present this will include checking the public areas, informing and reassuring the public and directing or escorting them to exits;
- n) Part of the premises to check during an evacuation e.g. Toilets, cellar etc;
- o) Name of fire Co-ordinator/warden.

## **6.12 Procedures during Refurbishments/works in progress**

It is recognised that in the event of refurbishment work/works in progress, certain means of escape may not be available for use; as such appropriate temporary measures will be implemented by the premises manager to ensure that the lives of present within the premises will not be put at risk. If necessary this will include reducing the safe occupancy level accordingly to compensate for the loss of means of escape and the provision of additional fire fighting equipment if hot works are being undertaken. In addition if the alarm is required to be taken out of use to allow essential works to take place and alternative means of raising the alarm will be implemented.

## 7.0 Means of Escape and Safe Occupancy Capacities

### 7.1 Means of Escape Capacity

The premises are provided with the following fire exit routes which provide a means of escape to an external place of safety:-

- Ground Floor - Entrance Double doors
- Ground Floor - Single door at the side of the property in Baccus
- Ground Floor - Single Double doors at the rear of the property

The following table indicates the number of persons expected to pass through a minimum width door in the event of an evacuation, within 3 minutes. It is recognised that alternative figures can be used, however for the purpose of this assessment the aforementioned figures have been used to calculate the means of escape capacity.

Maximum Number Of Persons	Minimum Within (mm)
50	750
110	850
220	1050
1	For every additional 5mm

All Fire safety guides advocate that the main or largest fire exit doors (or entrance doors) be discounted as it is likely that not all exits will be available in an emergency.

So, the premises must lose the GF Entrance Front Door fire exit.

Allowing for a THREE minute evacuation time (normal rated building) and adjustments the above fire exit routes will allow 160 people to evacuate the building.

### 7.2 Safety Occupancy Capacity

The premises have an effective customer area of Public bar: 180 sq m

Allowing for the average occupancy of 2 people per sq m (combining vertical drinking and seating areas), the safe occupancy figures is calculated as:-

$$226 \text{ sq m} \times 2 = 360 \text{ people}$$

### 7.3 Overall Safe Occupancy Of The Premises

The means of escape capacity is lower than the calculated safe occupancy figures and we therefore deem that the premises known as Bentley's have a Fire occupancy of:-

**160 people**



## DONCASTER METROPOLITAN BOROUGH COUNCIL

## Statutory declaration sheet for application for grant of Sexual Entertainment Venue licence.

One of these forms must be completed by (i) the applicant;  
(ii) all directors of any company applying for a licence; and  
(iii) any other person who will be responsible for the management of the licensed premises.

<b>Q1</b>	Full Name:	Johnathan Frank Coles
	Former Name (if any):	N/A
	Position in relation to Applicant (e.g. Director, Partner, Manager):	Owner/applicant
	Date of Birth:	18.5.72
	Gender:	Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>
	Permanent Residential Address:	181 Oakwood Lane Leeds LS8 2PB
	If resident at this address for less than 3 years, state previous address:	N/A

<b>Q2</b>	Have you been a resident in the United Kingdom for more than six months prior to the date of the application?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If the answer is No give the date your residency started:
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<b>Q3</b>	Have you ever been disqualified from holding a sex establishment licence (sex shop, sex cinema or sexual entertainment venue) under Schedule 3, Paragraph 17 of the Local Government (Miscellaneous Provisions) Act 1982?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If the answer is Yes give full details:
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<b>Q4</b>	Have you ever been involved in the management of a business, whether as proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal, reviewed or revoked?	
	Sex establishment licence	Yes [ ] No [x]
	Licence for the sale of alcohol	Yes [ ] No [x]
	Licence for the provision of entertainment, whether sexual or otherwise.	Yes [ ] No [x]
	Personal licence under the Licensing Act 2003	Yes [ ] No [x]
	If the answer is Yes to any of the above give full details:	

<b>Q5</b>	Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Yes [ ] No [x]	If the answer is Yes please give full details below:	
<b>Details of previous convictions and/or cautions</b>				
	<b>Date of Conviction</b>	<b>Court of Conviction</b>	<b>Nature of Offence</b>	<b>Sentence</b>

<b>Q6</b>	To your knowledge are you currently the subject of any criminal investigation?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

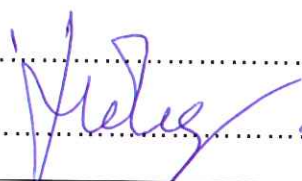
<b>Q7</b>	Have you ever had any civil legal action taken against you?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q8</b>	Have you ever been declared bankrupt or entered into an arrangement with creditors or an individual voluntary arrangement?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q9</b>	Have you ever been disqualified from acting as a company director?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q10</b>	Is there any other information which you believe the licensing authority would reasonably expect notice of or you would like the licensing authority to take into account when considering the information you have supplied?  No
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<b>Q11</b>	Is there any information on this Annex which you do not wish to be seen by members of the public? If so, state which information and the reasons why you do not wish it to be seen.  No
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<b>Q12</b>	I declare that I believe the information given above is true and complete in every respect.
	Name: ..... <u>JOHNATHAN COLES</u> .....
	Position in Organisation: ..... <u>DIRECTOR</u> .....
	Date: ..... <u>28/10/11</u> .....
	Signature: .....  .....
	<b>Where the applicant is a body corporate or unincorporated body this application should be signed by a partner, the secretary or a director stating in which capacity it is signed.</b>



**ANNEX A**

**DONCASTER METROPOLITAN BOROUGH COUNCIL**  
**Statutory declaration sheet for application for grant of Sexual Entertainment**  
**Venue licence.**

One of these forms must be completed by (i) the applicant;  
(ii) all directors of any company applying for a licence; and  
(iii) any other person who will be responsible for the management of the licensed premises.

<b>Q1</b>	Full Name:	Samantha Atalay
	Former Name (if any):	Curry
	Position in relation to Applicant (e.g. Director, Partner, Manager):	Manageress
	Date of Birth:	13.1.81
	Gender:	Male [ ]      Female [x]
	Permanent Residential Address:	72 Rockingham Road Doncaster South Yorkshire DN2 4SN
	If resident at this address for less than 3 years, state previous address:	56 Apley Road Doncaster DN1 2AY

<b>Q2</b>	Have you been a resident in the United Kingdom for more than six months prior to the date of the application?	Yes [x]      No [ ] If the answer is No give the date your residency started:
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<b>Q3</b>	Have you ever been disqualified from holding a sex establishment licence (sex shop,	Yes [ ]      No [x] If the answer is Yes give full details:
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sex cinema or sexual entertainment venue) under Schedule 3, Paragraph 17 of the Local Government (Miscellaneous Provisions) Act 1982?	
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<b>Q4</b>	Have you ever been involved in the management of a business, whether as proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal, reviewed or revoked?	
	Sex establishment licence	Yes [ <input type="checkbox"/> ]    No [ <input checked="" type="checkbox"/> ]
	Licence for the sale of alcohol	Yes [ <input type="checkbox"/> ]    No [ <input checked="" type="checkbox"/> ]
	Licence for the provision of entertainment, whether sexual or otherwise.	Yes [ <input type="checkbox"/> ]    No [ <input checked="" type="checkbox"/> ]
	Personal licence under the Licensing Act 2003	Yes [ <input type="checkbox"/> ]    No [ <input checked="" type="checkbox"/> ]
	If the answer is Yes to any of the above give full details:	

<b>Q5</b>	Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Yes [ <input type="checkbox"/> ]    No [ <input checked="" type="checkbox"/> ]
		If the answer is Yes please give full details below:
	<b>Details of previous convictions and/or cautions</b>	
	<b>Date of Conviction</b>	<b>Court of Conviction</b>
		<b>Nature of Offence</b>
		<b>Sentence</b>

<b>Q6</b>	To your knowledge are you currently the subject of any criminal investigation?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q7</b>	Have you ever had any civil legal action taken against you?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q8</b>	Have you ever been declared bankrupt or entered into an arrangement with creditors or an individual voluntary arrangement?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q9</b>	Have you ever been disqualified from acting as a company director?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	



<b>Q10</b>	Is there any other information which you believe the licensing authority would reasonably expect notice of or you would like the licensing authority to take into account when considering the information you have supplied?  No
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<b>Q11</b>	Is there any information on this Annex which you do not wish to be seen by members of the public? If so, state which information and the reasons why you do not wish it to be seen.  No
------------	---

<b>Q12</b>	I declare that I believe the information given above is true and complete in every respect.
Name: SAMANTHA ATALAY	
Position in Organisation: VENUE MANAGER	
Date: 27/10/11	
Signature: S. Atalay	
<b>Where the applicant is a body corporate or unincorporated body this application should be signed by a partner, the secretary or a director stating in which capacity it is signed.</b>	

**ANNEX A****DONCASTER METROPOLITAN BOROUGH COUNCIL****Statutory declaration sheet for application for grant of Sexual Entertainment Venue licence.**

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One of these forms must be completed by (i) the applicant;  
(ii) all directors of any company applying for a licence; and  
(iii) any other person who will be responsible for the management of the licensed premises.

<b>Q1</b>	Full Name:	Louise Rodgers
	Former Name (if any):	
	Position in relation to Applicant (e.g. Director, Partner, Manager):	Supervisor
	Date of Birth:	12.5.87
	Gender:	Male [ ] Female [x]
	Permanent Residential Address:	80 Poplar Road Doncaster South Yorkshire DN6 8BJ
	If resident at this address for less than 3 years, state previous address:	N/A

<b>Q2</b>	Have you been a resident in the United Kingdom for more than six months prior to the date of the application?	Yes [x] No [ ] If the answer is No give the date your residency started:
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<b>Q3</b>	Have you ever been disqualified from holding a sex establishment licence (sex shop, sex cinema or sexual entertainment venue) under Schedule 3, Paragraph 17 of the Local Government (Miscellaneous Provisions) Act 1982?	Yes [ ] No [x] If the answer is Yes give full details:
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<b>Q4</b>	Have you ever been involved in the management of a business, whether as proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal, reviewed or revoked?	
	Sex establishment licence	Yes [ ]    No [x]
	Licence for the sale of alcohol	Yes [ ]    No [x]
	Licence for the provision of entertainment, whether sexual or otherwise.	Yes [ ]    No [x]
	Personal licence under the Licensing Act 2003	Yes [ ]    No [x]
	If the answer is Yes to any of the above give full details:	

<b>Q5</b>	Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Yes [ ]    No [x]	If the answer is Yes please give full details below:	
<b>Details of previous convictions and/or cautions</b>				
	<b>Date of Conviction</b>	<b>Court of Conviction</b>	<b>Nature of Offence</b>	<b>Sentence</b>



<b>Q6</b>	To your knowledge are you currently the subject of any criminal investigation?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	


<b>Q7</b>	Have you ever had any civil legal action taken against you?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q8</b>	Have you ever been declared bankrupt or entered into an arrangement with creditors or an individual voluntary arrangement?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q9</b>	Have you ever been disqualified from acting as a company director?	Yes [ ]    No [x]
	If the answer is Yes please give full details:	

<b>Q10</b>	Is there any other information which you believe the licensing authority would reasonably expect notice of or you would like the licensing authority to take into account when considering the information you have supplied?  No
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<b>Q11</b>	Is there any information on this Annex which you do not wish to be seen by members of the public? If so, state which information and the reasons why you do not wish it to be seen.  No
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<b>Q12</b>	I declare that I believe the information given above is true and complete in every respect.  Name: LOUISE RODGERS Position in Organisation: VENUE SUPERVISOR Date: 27.10.11 Signature:   <b>Where the applicant is a body corporate or unincorporated body this application should be signed by a partner, the secretary or a director stating in which capacity it is signed.</b>
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AWARDING QUALIFICATIONS for LICENSED RETAIL

This is to certify that

**SAMANTHA ATALAY**

has been awarded the

**BIIAB Level 2  
National Certificate for  
Personal Licence Holders**

Qualification Accreditation Number:  
100/4866/2

Date Achieved: 01 October 2009  
Number: 1003010881

Neil Robertson,  
Chief Executive



**Ofqual**  
OFFICIALS



Llywodreth Cynullid Cymru  
Welsh Assembly Government





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# Certificate

*This is to certify that*

**LOUISE RODGERS**

*has been awarded*


## DI Level 2 National Certificate for Personal Licence Holders

(Accreditation No. 100/4865/0)

Licensing law and other legal and social responsibilities of the Personal Licence Holder Pass

\*\*\*\*\*

*having satisfied the requirements of EDI*



Nigel Snook  
Chief Executive

# EDI

HWRL17A31/11521392

Issued Date 14 Feb 2011

Serial No. 15422074

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Rewarding Learning